

THIRD PARTY CREDIT CARD AUTHORIZATION



I hereby authorize FORT MCMURRAY HOTEL GROUP to charge to my credit card the following:

Please choose:	
Room & Tax	
Room & Tax and All Other Charges	
Long Distance Calls	
Airport Shuttle (up to 2 trips)	
Other charges:	

Where applicable:	
Laundry	
Restaurant/Lounge/Room Service	
Meeting Room/Catering	
Pet Charges	
Underground Parking	

This authorization is for the following (please choose):

The below-named guest(s) only:

Guest Name(s):

Dates of Stay:

ALL guests booked by:

Company/Group Name:

Dates of Stay

Below are my credit card details:

Card Holder: _____ Company: _____

Credit Card #: _____ Expiry: _____

Billing Address: _____

City: _____ State: _____ Postal Code: _____

Email: _____ Phone: _____

Keep Authorization on File for Future Reservations? Yes or No

Please indicate how you would like to have a copy of the bill sent to you upon check-out:

Give to Guest Fax _____ Email _____

I understand that my credit card will be charged should the guest not provide their own credit card upon check-in or cause damages to hotel property. If the guest does not arrive, the credit card will be used to charge a **NO-SHOW** fee equal to one night's room and tax. All reservations are made to comply with 24 hour cancellation policy. Failure to provide cancellation notice on or before 3 pm the day prior to arrival will result in a charge equal to one night's room and tax. In addition, for all of the items un-checked above, your guest will be required to provide their own credit card to pay for the services.

Signature: _____ Date: _____

Return completed form, by fax or email to the corresponding hotel *prior* to guest arrival. THANK YOU!

Clearwater
Suite Hotel
F: (780)799 4501
E: info@clearwaterfortmcmurray.com

Franklin
Suite Hotel
F: (780) 788 2159
E: guestservices@franklinfortmcmurray.com

Nomad
Hotel & Suites
F: (780) 790 1684
E: reservations@nomadfortmcmurray.com

Clearwater
Residence Hotel - Timberlea
F: (780) 750 3062
E: info@clearwatertimberlea.com

Merit
Hotel & Suites
F: (780) 714 9440
E: guestservices@meritfortmcmurray.com

Vantage
Inn & Suites
F: (780) 713 4042
E: info@vantagefortmcmurray.com

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Fort McMurray Hotel Group pledges to protect your Personal Privacy

The Fort McMurray Hotel Group fully respects the privacy of its customers and maintains strict customer information privacy policies in compliance with Canada's Personal Information Protection and Electronic Document Act (PIPEDA) and Alberta's Privacy Act (PIPA). Our foremost concern is our customer's trust in our custodianship of their personal information.

Use of Personal Data

The Fort McMurray Hotel Group gathers personal and credit card information for the purpose of accurately processing hotel bookings which are requested via phone, on-line or through third party companies.

The Fort McMurray Hotel Group is committed to protecting the confidentiality, integrity and availability of its customer's information and does not gather any personal information for purposes other than those expressly stipulated.

Protecting Information

The Fort McMurray Hotel Group has implemented rigorous security measures to guarantee the safety of its customer's personal information and mechanisms are in place to ensure that its privacy policy is upheld. If you have any questions related to our policy on protecting personal information and privacy rights, feel free to contact our Area Controller.